

FILTERING INSTRUCTIONS (minimum)

A. INSTALL FILTER

DIRECTIONS FOR INSTALLING K9- a no cost filter

1. On Internet – go to GetK9.com

CLICK ON → FREE DOWNLOAD

- ↳ Fill info requested
- ↳ REQUEST LICENSE
- ↳ Exit

2. Go to your email – open email from K9

CLICK ON → DOWNLOAD K9WEBPROTECTION

- (In Google Chrome, this may happen automatically)*
- ↳ WINDOWS *(if you have Mac – Click MAC)*
- ↳ SAVE FILE or Run File
- ↳ OPEN
- ↳ RUN
- ↳ NEXT
- ↳ I AGREE
- ↳ Fill in license number *(it is on your email)*
- ↳ Fill in password
- ↳ INSTALL

Select Reboot now – FINISH

3. After the computer reboots

CLICK ON → START

- ↳ ALL PROGRAMS
- ↳ BLUECOAT K9 WEB PROTECTION ADMIN
- ↳ SETUP
- ↳ Enter Password and OK
- ↳ Choose custom; box will open; in OTHER CATEGORIES choose UNDESIRE SITES*
- ↳ SAVE (on bottom right)
- ↳ You must EXIT by LOGOUT *(on top right)*

You are done!!!

** In setting the K9 filter, it is important to filter out objectionable websites; to do so, choose "streaming video" to filter out YouTube (and similar sites) and choose "social media" to filter out Facebook. (If you choose the default setting on K9, these will not be filtered out.)*

B. PROTECT FILTER

ADMINISTRATOR / USER SETUP

CLICK ON → START

- ↳ CONTROL PANEL
- ↳ USER ACCOUNTS
- ↳ choose ADMINISTRATOR icon*
- ↳ Set up password

CLICK ON → CREATE A NEW ACCOUNT

- ↳ Choose guest icon
- ↳ Type any name for guests
(choice of name does not affect use)

CLICK ON → NEXT

- ↳ Acct Type – LIMITED
- ↳ CREATE ACCT

**A computer should have only 1 administrator. If your computer shows more than 1, remove administrator status from other accounts.*

BIOS LOCK

(Exact wording varies by computer - the following works for most computers)

As computer is starting *(before Windows logo appears)*

Press F2 *(in Dell and most computers / F10 in HP / F1 in Toshiba)*

numerous times, will enter BIOS

(mouse will not work, use keyboard)

STEP 1 – SET UP PASSWORD

Choose SUPERVISOR PASSWORD or SETUP or ADMINISTRATOR *(whichever appears)*

Do not choose computer password!

CLICK ON → ENTER

- ↳ Type Password
- ↳ CONTINUE or ENTER or
- ↳ SAVE SETTINGS or LOCK

STEP 2 – COMPUTER SHOULD RETURN TO ORIGINAL BIOS SCREEN

→ Choose BOOT or ADVANCED BIOS FEATURES or SYSTEM CONFIGURATION *(whichever appears)* ON top row

↳ You will see list – remove** any item with "USB" or "CD ROM"

↳ "EXIT SAVING CHANGES"

(Some computers – first SAVE, then EXIT)

***How to remove varies by computer- choose item and then, either NO BOOT or UNCHECK.*

(CAUTION: Do not choose DISABLE)

PROBLEMS? CALL T.A.G. 718.717.8241 OR 267.295.1954

C. BETTER OPTIONS

• **WHITELISTING**- The K9 filter works by filtering out those sites deemed objectionable (*"Blacklisting"*). It is much better to use a Whitelisting filter, which will allow only those sites which are chosen. This is accomplished by using JNet or YeshivaNet as your service provider, and choosing the desired sites (*a fuller description of JNet and YeshivaNet appears later in this booklet*), or Nativ, which comes set with 1500 approved sites, including banks and shopping sites which most people would desire.

CAUTION: Even if you choose a Whitelisting service, you must install a K9 filter in your computer, since anyone logging in by using Wi-Fi, will not be subject to the Whitelist restriction.

• **SPY SOFTWARE** is absolutely necessary to know what is taking place.

This software allows:

A. You to see what sites were visited and can not be evaded by a user.

(Only Administrator can remove this)

B. You to monitor what is on your screen from another computer without the person knowing.

E-BLASTER is a highly recommended program. It costs \$100 to install; for orders of 10 or more, the cost is \$70 each. *(We have tried other, cheaper programs, but they may slow down your computer and are not as user friendly.)* To join a group of 10, leave your name, phone number and email address at FlatbushAsifa@gmail.com

D. SMARTPHONES

iPhone / iPad / iPod

- Comes with Safari.
- To filter, go to App Store and download filter (K9). Then go to Settings - Restrictions - and turn off Safari, thus requiring you to create a password to open restrictions in the future. It works with iPhone and iPad.
- You can also disable YouTube and App Store.
- iPhone and iPads can easily be restored to factory defaults.

Androids

- Comes with Google browser.
- To filter, go to Play Store. Search and install a filter such as K9 or Cloud ACL Webfilter. With CloudACL you can customize the blocked categories, create a white list and set an uninstall password.

Blackberries

With BES Server (Blackberry Enterprise Server for businesses)

- Adds Blackberry Browser.
- The Network Administrator can install a filter on the server and set a policy to only allow browsing via the server.
- JNet offers BES services

Without BES Server

- To filter, go to Blackberry App World. Search for Lock for Blackberry Browser. It's 99 cents.
- You can send an email to deletebrowser@gmail.com. It's a firm company that developed an app to disable browsing. They hold a password to uninstall it.